



New Commercial Building Permit Application Packet

Please fill out each page completely. Initial any pages that do not require information. Insert documents where specified.



Building & Safety Services Department
 110 Academy Street, Canton, Georgia 30114
 770-704-0100

BUILDING PERMIT APPLICATION					
Site Address:				Ste./Lot #:	
Subdivision:			Project Name:		
Pod/Section:			Review #	Approval Date:	
Set Backs:(F)	(S)	(R)	(C)	Tax Parcel #	Zoning:
DESCRIPTION OF WORK					
(Please mark all that apply) <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> NON-RESIDENTIAL/COMMERCIAL <input type="checkbox"/> MULTI-FAMILY					
<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Repairs over \$300	<input type="checkbox"/> Demolish	<input type="checkbox"/> Exterior Renovations	<input type="checkbox"/> Move Building
<input type="checkbox"/> Interior Finish	<input type="checkbox"/> Foundation Only	<input type="checkbox"/> Accessory structure	<input type="checkbox"/> Shell Only	<input type="checkbox"/> Other _____	
DESCRIPTION OF BUILDING					
(Please mark all that apply)					
<input type="checkbox"/> Office/Bank/Professional	<input type="checkbox"/> Single Family	<input type="checkbox"/> Apartments	<input type="checkbox"/> Industrial	<input type="checkbox"/> Institutional /Hospital	<input type="checkbox"/> Hotel/Motel
<input type="checkbox"/> Educational/School	<input type="checkbox"/> Duplex	<input type="checkbox"/> Condominium	<input type="checkbox"/> Retail Store	<input type="checkbox"/> Amusement /Recreation	<input type="checkbox"/> Restaurant
<input type="checkbox"/> City/County Owned	<input type="checkbox"/> Townhouse	<input type="checkbox"/> Historical	<input type="checkbox"/> Service Station	<input type="checkbox"/> Church/Assembly	<input type="checkbox"/> Car Wash
<input type="checkbox"/> Sales Center/Trailer	<input type="checkbox"/> other				
Existing SQFT:		New SQFT:		Sprinkler: ___Y ___N	Construction Type:
Foundation Type: <input type="checkbox"/> Slab <input type="checkbox"/> Crawl Space <input type="checkbox"/> Split Level <input type="checkbox"/> Basement <input type="checkbox"/> Finished Basement					
Garage/Parking SQFT:		Covered Decks/Porches SQFT:		Finished Basement SQFT:	
No. Stories:	No. of Units:	No. of Buildings:	No. Bedrooms:	No. Bathrooms:	No. Driveways:
Proposed Structure Impervious Area:		Proposed Sidewalk/Patio Impervious Area:		Proposed Driveway/ Parking Impervious area:	
Total Heated SQFT:		Total Non-Heated SQFT:		Gross SQFT of Building:	
Construction Cost: \$			Valuation: \$		Power Co:
GENERAL CONTRACTOR INFORMATION					
Business License #: (attach Current Copy)		Issuing Authority:		Exp. Date:	
Company Name:				Phone:	
Address:				Fax:	
City			State	Zip Code	
Contact Person:				Cell Phone:	
Contractor's State License #:				Exp. Date:	
PROPERTY OWNER INFORMATION					
Land Owner of Record:					
Address:				Phone:	
City:			State:	Zip:	
SIGNATURE					
I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The site plan, which has been submitted, is true and accurate and the structure will be located within the allowable setbacks. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law regulating construction or the performance of construction. This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. Final Foundation Survey required prior to framing of house. MINIMUM PERMIT FEE IS \$60.00 FOR RESIDENTIAL & \$110.00 FOR COMMERCIAL					
Signature of Applicant:				Date:	
STAFF ONLY USE					
Application Date:	Tech Initials	Plan Review #	Permit Total Cost \$	Permit No:	



STATE LICENSING BOARD FOR RESIDENTIAL AND GENERAL CONTRACTORS

237 Coliseum Drive, Macon, GA 31217

478-207-2440

www.sos.ga.gov/plb

Authorized Permit Agent Form (ONE FORM PER PERMIT)

This form may be used by a qualifying agent to designate an individual to obtain a permit on his/her behalf for a project for the qualifying company. The contractor should submit an original Authorized Permit Agent Form for each project for which he/she has designated an individual to pull permits. This designated individual shall further be identified as the authorized permit agent. This notarized form with an **ORIGINAL SIGNATURE** (no copies or faxes accepted), a copy of the contractor's license, a copy of the contractor's company license, and a copy of the driver's license of the authorized permit agent is to be given to the permit office in the city or county in which the project is located. **DO NOT SEND A COPY OF THIS FORM TO THE BOARD OFFICE UNLESS REQUESTED.**

License verification by permitting office should be completed by visiting <http://verify.sos.ga.gov/verification>

Name of Qualifying Agent:	
Contractor License # (Attach a copy of license.)	
Name of Licensed Company:	
Company License # (Attach a copy of license.)	
Name of Authorized Permit Agent: (Attach a copy of driver's license.)	

PROJECT (an original form is required for each project):

Company listed on contract:	
Property Owner's Name:	
Street Address:	
Apartment or Suite #	
City, State, Zip:	

I hereby designate the above listed Authorized Permit Agent to apply for and obtain the permit(s) for the project listed above. The undersigned, being licensed as a qualifying agent, do hereby affirm and swear, under oath, that all information on this form and on accompanying documents are true and correct.

Original Signature of Qualifying Agent (no copies or faxes accepted)

State of _____ County of _____

NOTARY SEAL

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

_____ DAY OF _____, 20 _____

NOTARY PUBLIC My Commission Expires:

Please fill out packet completely.
Packet will need to be completed before a permit will be issued.
Initial any sheets that do not require a signature or other information.

Contractor

Insert the following:

Copy of Business License – Must be current in the State of Georgia
Copy of Contractor's License in the State of Georgia – Must be current
Copy of Level 1A Card - Must be current
Be sure the 2nd page in this packet is filled out completely and notarized



Building & Safety Services Department

Commercial FEE SCHEDULE

1. PLAN REVIEW FEE:
50% of Commercial Building Fee (#2 on this sheet)

(Minimum Fee of \$100.00 – Maximum Fee of \$2,500.00)
2. COMMERCIAL BUILDING FEE:
(Total cost of construction) x 0.0050

(Minimum Fee of \$100.00)
3. COMMERCIAL FIRE PERMIT FEE
(Gross Sq. Footage) x 0.015

(Minimum Fee of \$100.00)
4. COMMERCIAL CC / CO FEE
(Gross Sq. Footage x \$75.00) x 0.0025

(Minimum Fee \$350.00 per unit / building)
5. COMMERCIAL FIRE CO FEE
\$100.00 per unit / building
6. ENTRANCEWAY FEE
\$25.00 for one entrance and \$15.00 for each additional entrance
7. TECHNOLOGY FEE
\$10.00 per permit

(PERMITTING FEES WILL ALSO INCLUDE CURRENT IMPACT FEES)

Residential

Fees

	Parks	Police	Transportation	Admin (3%)	Total
1,200 or Less	\$ 1,506.00	\$ 17.00	\$ 1,916.00	\$ 103.17	\$ 3,542.17
1,201 to 1,700	\$ 2,360.00	\$ 27.00	\$ 3,002.00	\$ 161.67	\$ 5,550.67
1,701 to 2,300	\$ 3,095.00	\$ 36.00	\$ 3,938.00	\$ 212.07	\$ 7,281.07
2,301 to 3,000	\$ 3,748.00	\$ 44.00	\$ 4,768.00	\$ 256.80	\$ 8,816.80
3,001 and Greater	\$ 4,400.00	\$ 51.00	\$ 5,598.00	\$ 301.47	\$ 10,350.47

Non-Residential

Fees

	Police	Transportation	Admin (3%)	Total (including 3% Admin Fee)
Industrial/Warehousing (per 1,000 sqft.)	\$ 1.89	\$ 158.00	\$ 4.80	\$ 164.69
Institutional (per 1,000 sqft.)	\$ 4.73	\$ 396.00	\$ 12.02	\$ 412.75
Hospital (per Bed)	\$ 27.44	\$ 2,300.00	\$ 69.82	\$ 2,397.26
Hotel & Motel (per Room)	\$ 13.45	\$ 1,128.00	\$ 34.24	\$ 1,175.69
Office (per 1,000 sqft.)	\$ 15.91	\$ 1,334.00	\$ 40.50	\$ 1,390.41
Commercial (per 1,000 sqft.)	\$ 45.20	\$ 3,789.00	\$ 115.03	\$ 3,949.23
Assisted Living Facility (per Bed)	\$ 14.82	\$ 1,243.00	\$ 37.73	\$ 1,295.55

Residential - Fire and EMS

Single-Family Detached Housing (per Dwelling)	\$580.6757
Apartment (per Dwelling)	\$580.6757
Residential Condominium/Townhouse (per Dwelling)	\$580.6757

Non-Residential - Fire and EMS**Port and Terminal**

Intermodal Truck Terminal (per sqft.)	\$0.2949
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Industrial/Agricultural

General Light Industrial (per sqft.)	\$0.4810
General Heavy Industrial (per sqft.)	\$0.3812
Manufacturing (per sqft.)	\$0.3738
Warehousing (per sqft.)	\$0.1907
Mini-Warehouse (per sqft.)	\$0.0160

Recreational

Racquet/Tennis Club (per sqft.)	\$0.0639
Recreational Community Center (per sqft.)	\$0.2586

Institutional

Private Elementary School (per sqft.)	\$0.2047
Day Care Center (per sqft.)	\$0.5873
Cemetery (per Acre)	\$16.9725

Medical

Nursing Home (per sqft.)	\$0.4859
Clinic (per sqft.)	\$0.8184

Office

General Office Building (per sqft.)	\$0.6925
Corporate Headquarters Building (per sqft.)	\$0.7138
Single-Tenant Office Building (per sqft.)	\$0.6562
Medical-Dental Office Building (per sqft.)	\$0.8452

Retail

Building Materials and Lumber Site (per sqft.)	\$0.2931
Hardware/Paint Store (per sqft.)	\$0.2008
Shopping Center (per sqft.)	\$0.3481
Specialty Retail Center (per sqft.)	\$0.4131
Automobile Sales (per sqft.)	\$0.3184
Auto Parts Store (per sqft.)	\$0.2000
Supermarket (per sqft.)	\$0.2427
Convenience Market with Gas Pumps (per sqft.)	\$0.3752
Pharmacy/Drugstore (per sqft.)	\$0.3481
Furniture Store (per sqft.)	\$0.0865

Services

Drive-In Bank (per sqft.)	\$0.9980
Quality Restaurant (per sqft.)	\$1.5549
High-Turnover (Sit-Down) Restaurant (per sqft.)	\$1.5549
Fast-Food Restaurant (per sqft.)	\$2.2719
Quick Lubrication Vehicle Shop (per Service Bay)	\$437.7306



Foundation Location Certificate

I, _____ a licensed builder in the City of Canton, Georgia hereby certify that NO part of the building or accessory structure constructed at:

Street Address

Lot Number

Subdivision / Project Name

Pod/Section Name

Shall not encroach into any recorded easement.

This _____ day of _____, 20_____

General Contractor (or Supervisor) Signature

Print or Type Name Clearly

Company Name

All recorded easements must be clearly identified on the lot at the time of the footing/monolithic slab inspection. A foundation location survey is required within 14 days of this inspection and must be approved thru planning and zoning before any other inspections can be scheduled.

CITY OF CANTON
BUILDING & SAFETY SERVICES DEPARTMENT
110 Academy Street, Canton, GA 30114
Phone: 770-704-0100

State law requires compliance with the Georgia State Energy Code for Buildings.

Builder:	_____
Sub-division:	_____
Address:	_____
Lot:	_____

PLEASE CHECK THE METHOD USED TO GAIN COMPLIANCE:

- REScheck software or trade off worksheet
Available on the US Dept. of Energy website at: www.energycodes.gov

- Chapter 4 approach of the IECC 2008 Edition with Georgia State Amendments

- Chapter 5 approach of the IECC 2008 Edition with Georgia State Amendments

- Chapter 6 approach of the IECC 2008 Edition with Georgia State Amendments

- "Single Step" Residential Energy Code Compliance (GA State Amendment).

- COMcheck software
Available on the U.S. Department of Energy website at: www.energycodes.gov

- Chapter 7 approach of the IECC 2008 Edition with GA State Amendments

- Chapter 8 approach of the IECC 2008 Edition with GA State Amendments

- "Single Step" Commercial Energy Code Compliance (GA State Amendments)

Print Name

Signature

Date

As can be seen in Table 404.1.1b of the code, the minimum required foundation wall thickness for those applications which do not require design is 8 inches (203 mm). Footnote 2 permits a reduction in wall thickness to 6 inches (152 mm) as long as the reinforcing steel closer to the inside face of the wall, the effective depth of the wall element which resists bending is increased; therefore, the flexural capacity of the wall is increased. Placement of the reinforcement to achieve this reduction in wall thickness is shown in Figure 404.1.1c.

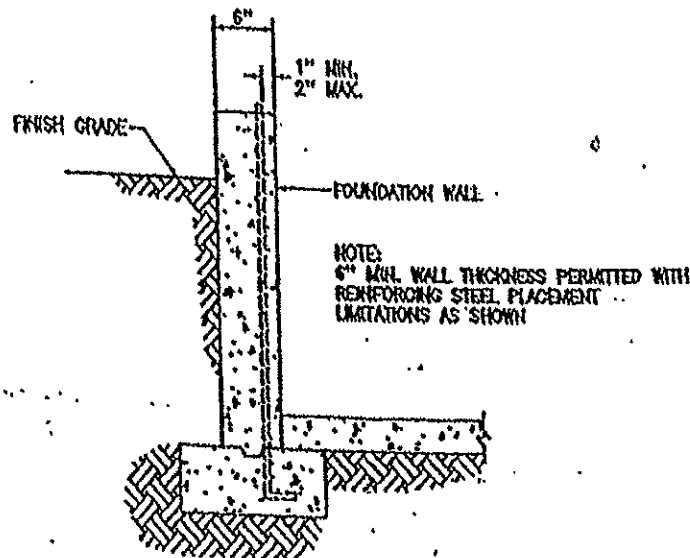


Figure 404.1.1c

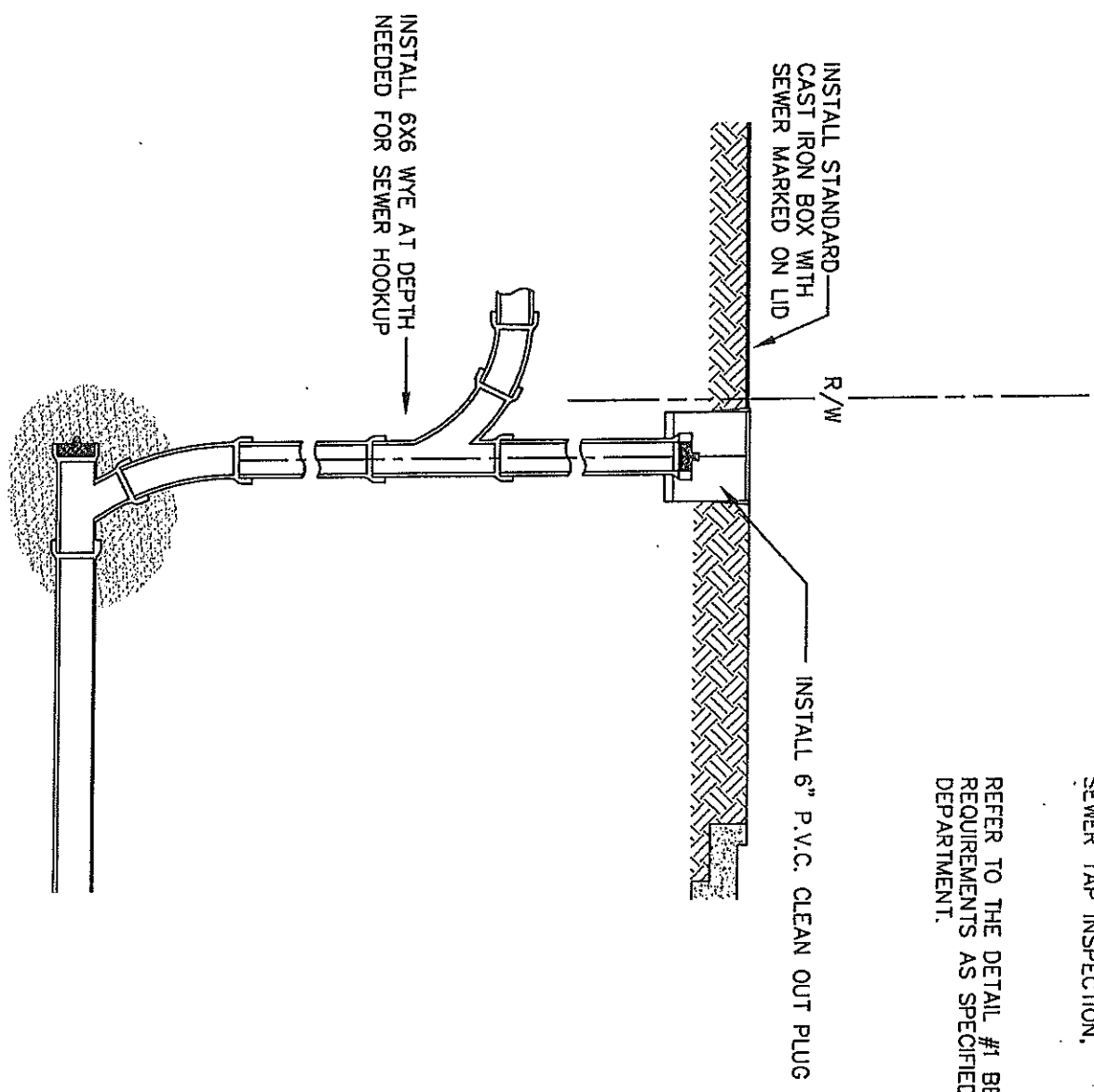
PLACEMENT OF REINFORCEMENT IN 6 INCH FOUNDATION WALLS

For S1: 1 INCH = 25.4 MM

404.1.3 Backfill. A minimum distance above adjacent grade to which the foundation must be extended is necessary to provide termite protection and minimize the chance of decay resulting from moisture migrating to the wood framing. A reduced foundation extension is permitted when veneer is used.

SEWER TAPS REQUIRE A PLUMBING APPLICATION AND SHOULD BE INSTALLED BY A LICENSED PLUMBER OR LICENSED UTILITY CONTRACTOR. PLEASE CALL FOR A SEWER TAP INSPECTION.

REFER TO THE DETAIL #1 BELOW. PLEASE PAY CLOSE ATTENTION TO THE REQUIREMENTS AS SPECIFIED BY THE CITY OF CANTON BUILDING INSPECTIONS DEPARTMENT.



CITY OF CANTON, GA
SEWER SERVICE CLEAN OUT
STANDARD DETAIL 419--B

<p style="text-align: center;">The City of Canton Building & Safety Services Department</p>

The following is a list of items that are required for all commercial and multi-family dwellings by The City of Canton Building & Safety Services Department before the issuance of a building permit occurs. The list includes items that are required on submitted plans as well as items that are required after the building permit is issued.

- A certified set of stamped plans must be submitted and approved by the Building & Safety Services Department. The site plan is approved first, followed by structural plans and all other required plans. All approved plans are to be present on the job site during the construction phase.
- A construction permit fee is required to be paid to the Building & Safety Services Department. The fee is \$0.015 per square foot or \$100.00 minimum. The fee is to be paid to the building department at the time the approved plans are picked up. The building permit is issued at this time.
- **A sprinkler system is required on all commercial buildings equal to or exceeding 3500 square feet and all multi-family dwellings.** A sprinkler permit fee of \$1.00 per sprinkler head or \$100.00 minimum is required. Shop drawings of the sprinkler system must be submitted to the Building & Safety Services Department prior to installation. All piping in full NFPA 13 systems must be inspected before being installed.
- An 80% and 100% (CO) inspection is required for all structures before a certificate of occupancy shall be issued.
- A list of codes and ordinances adopted by The City is available upon request.
- The Building & Safety Services Department inspectors reserve the right to conduct all necessary field inspections at any time.

Builder: _____ **Date:** _____

City of Canton
Soil Erosion and Sedimentation Control Agreement

No inspections will be made if site is not in compliance. Notice of non-compliance will be issued followed by court citation if corrections are not made within three (3) working days. Reinspections fees will be assessed for each follow up inspection and doubled until permit revoked.

General Notes

1. The construction pad shall be maintained in a condition which will prevent tracking or flow of mud on public streets.
2. Silt fences and hay bale barriers shall be cleaned or replaced and maintained in functional condition until permanent erosion control measures are established.
3. Silt fence fabric shall be comprised of GA Department of Transportation qualified products listed 36, for silt fence fabric.
4. All grassing shall be in accordance with Chapter 6, Section III "Vegetative Practices" of the Manual for Erosion and Sediment Control in Georgia.
5. All other work shall be performed in accordance with the same manual.
6. The contractor shall furnish the City of Canton with a schedule of anticipated starting and completion dates.
7. Erosion control devices will be in place before site disturbance and will be periodically inspected and repaired or restored as needed to function properly until permanent measures are established and project is completed, i.e.: construction exists and silt fences shall be retopped or cleaned as silt reduces their effectiveness.
8. Any additional construction other than shown on the original plan will require separate and additional soil erosion and sediment control measures and approval.
9. Temporary vegetation (grass seed & Straw) and/or heavy mulch will be used to stabilize all Disturbed areas except the footprint of structure and construction entrance. In no case shall a site be left bare for more than fourteen (14) days of clearing.
10. All stockpiles shall be covered with plastic or temporary vegetation until such stockpiles are replaced or removed.
11. All disturbed areas will be permanently landscaped and grassed as quickly as possible.
12. All work shall be performed in accordance with the specifications of the Manual for Erosion and Sediment: control in Georgia.
13. Additional measures may be required to control erosion as determined necessary by the City Inspector.

Person responsible for erosion control measures is;

Name

Emergency Phone Number

Georgia Energy Code Compliance Certificate

A certificate shall be readily accessible and posted on the electrical distribution panel or air handler.

List primary type when there is more than one value for each component (i.e. certificate shall list the value covering the largest area). The certificate shall be completed by the builder or registered design professional.

Insert Here:

**Copy of Paid Water and
Sewer Tap Application From
City or County**